



Reservations and Event Requirements for using Wayne Ferguson Plaza

Wayne Ferguson Plaza is a 1.5-acre urban park and community gathering space located in the heart of Old Town Lewisville. The plaza is across the street from Lewisville City Hall and the Lewisville Grand Theater (a 40,000-square-foot public arts center) and is adjacent to the historic Main Street commercial district.

Reservations for using Wayne Ferguson Plaza for small groups or gatherings of less than 20 people are not required, per city-ordinance.

Reservations and special event permits are required for groups of 20 or more people, but no rental fees for use of only park space will be assessed. Special event permits and requirements may have applicable fees, costs and additional requirements, depending on scope of the event. After a reservation for plaza use has been requested (form available [here](#)) through the Lewisville Grand Theater and the date is confirmed as available, a special event permit must be applied for. Special event permit applications can be submitted [here](#). Applications **must** be submitted more than 30 days from an event.

Activation and use of the stage in Wayne Ferguson Plaza require a reservation of the plaza, applicable special event permits and a stage activation package to be purchased.

Not-For-Profit Stage Activation Package Rate	
Rental for up to 8 hours	\$1,500
Additional Hour Rental	\$82.50 each additional hour
Commercial Stage Activation Package Rate	
Rental for up to 8 hours	\$1,750
Additional Hour Rental	\$82.50 for each additional hour

Definition of Groups:

Not-For-Profit Renters: This category of renter includes all registered non-profit organizations. It is required to provide a copy of the 501c3 form for the not-for-profit rate.

Commercial Rate Renters: This category of renter includes all other for-profit businesses or residents.

Additional Rental Rates	
Wayne Ferguson Plaza Sound Package- Not-for-Profit	\$400
Wayne Ferguson Plaza Sound Package- Commercial	\$600
Access Control Barricade (Includes Set Up and Removal)	
Great Lawn	\$1,324
Upper Lawn	\$1,134
Lower Lawn	\$956
Pagoda	\$150
Additional event equipment is available to rent, including tables and chairs. A Lewisville Grand Theater representative can provide this information.	

Package Details:

Wayne Ferguson Plaza Stage Activation Package: (Up to 8 hours) inclusive of stage activation labor and weather monitoring (mandatory), and standard lighting package.

Sound Package: 2-line arrays, 2 subs, pagoda (power distribution). *Does not include audio engineer. Only available if Wayne Ferguson Plaza Stage activation is confirmed.*

An event reservation is confirmed only by signing a Facility Use Agreement, providing proof of insurance, applying for special event permit and paying 50% of any applicable rental fees.