

**MINUTES OF THE MEETING**

**OF THE**

**ARTS ADVISORY BOARD**

**July 24, 2023**

**THE STATE OF TEXAS §**  
**§**  
**COUNTY OF DENTON §**

**Due to scheduling issues, the agenda was not followed in complete numerical order.**

**Call to Order and Announce a Quorum is Present**

**(Agenda Item 1)**

Chairperson Sarah Hicks called a quorum at 5:33 p.m. Attendees were Board members Jennifer Austin, Michael Gortz, Jennifer Linde, Mike Shepard, Tom Smith, and Amy Farrelly. Also in attendance were Community Relations and Tourism Director James Kunke, Arts Center Manager Denise Helbing, and Administrative Assistant Konni Cooper.

**Review and Approve the Minutes of the June 12, 2023 Meeting**

**(Agenda Item 2)**

Board members reviewed the minutes of the June 12, 2023 Arts Advisory Board meeting.

**MOTION:** Jennifer Linde made a motion to accept the minutes of the June 12, 2023 meeting. The motion was seconded by Jennifer Austin and passed unanimously.

**Introductions of New Board Members**

**(Agenda Item 3)**

The old and new members of the Board introduced themselves to each other.

**Status Update About Public Art Master Plan  
Update-Todd Bressi (Attending Via Zoom)**

---

**(Agenda Item 4)**

Todd Bressi updated the Board on the progress of the new Public Art Master Plan (see presentation).

**Update August Meeting Date, Select  
September Meeting Date**

---

**(Agenda Item 5)**

Following discussion, the Board decided on August 29 and September 26 for the next two meeting dates.

**MOTION:** Mike Shepard made a motion to accept the August 29 date for the Board's next meeting. The motion was seconded by Jennifer Linde and passed unanimously.

**MOTION:** Michael Gortz made a motion to accept the September 26 meeting date. The motion was seconded by Jennifer Austin and passed unanimously.

**Update and Discussion on New Major Public  
Art Projects; Establish First Round Timelines,  
Committees (3AAB Members Per Project),  
Artist Call Details When Needed, Adopt  
Selection Plans for These Projects**

---

**(Agenda Item 6)**

- a. Tittle/McFadden Public Safety Center: There is currently a \$350,000 budget for this project. The artist call will go out on or about Friday, July 28. The Lewisville City Manager would like the art to be more contemporary and abstract than representational. A three-person committee of board members Jennifer Austin, Amy Farrelly, and Tom Smith will see this project from artist call to recommendation.

**MOTION:** Michael Gortz made a motion to accept the artist call with any minor adjustments made by Denise Helbing. The motion was seconded by Mike Shepard and passed unanimously.

- b. Library: Sarah Hicks, Christi Martin, and Michael Gortz will serve on the Library committee
- c. UNT: Mike Shepard and Jennifer Linde will serve on the UNT committee, which will work with students from UNT to create public art. The final member of the board will most likely serve on this committee once he or she is sworn in. However, Amy Farrelly will serve as an alternate.

**MOTION:** Mike Shepard made a motion to accept the committees as named above. Jennifer Linde seconded the motion, which passed unanimously.

**Establish Grant Program Review  
Committee (3 Members)**

**(Agenda Item 7)**

---

The Grant Program Review Committee will assess the current program and make recommendations regarding the application process. The committee will consist of Sarah Hicks, Jennifer Austin, and Michael Gortz.

**MOTION:** Tom Smith made a motion to accept the above-named board members as the review committee. The motion was seconded by Mike Shepard and passed unanimously.

**Member Reports on Attendance  
to Any Grant-Funded Programs**

**(Agenda Item 8)**

---

There were no reports at this meeting.

**Staff Report – Programming,  
Public Art, Other Updates**

**(Agenda Item 9)**

---

Denise Helbing presented her report to the board (see attached).

**Adjournment**

**(Agenda Item 10)**

---

**MOTION:** Jennifer Linde made a motion to adjourn the meeting at 7:58 p.m.  
The motion was seconded by Jennifer Austin and passed unanimously.

**APPROVED:**



---

Sarah Hicks, Chairperson

**PREPARED BY:**



---

Konni Cooper  
Administrative Assistant  
Lewisville Grand Theater  
City of Lewisville