

**MINUTES OF THE MEETING  
OF THE  
ARTS ADVISORY BOARD**

**March 2, 2021**

**THE STATE OF TEXAS §  
§  
COUNTY OF DENTON §**

**Call to Order and Announce a Quorum is Present**

**(Agenda Item 1)**

Chairman Traci Gardner-Petteway called a quorum at 5:38 p.m. Attendees were Board members Traci Gardner-Petteway, Sarah Hicks, Mary Hampton, Gene Smith, Brent Daniels, Amanda Drinkwater, new member Nicole Franczvai and Eric Bowman. Also in attendance were Arts Center Manager Denise Helbing, and MCL Grand Administrative Assistant Konni Cooper.

**Review and Approve Minutes of the February 2, 2021 Meeting**

**(Agenda Item 2)**

Board members reviewed the minutes of the February 2, 2021 Arts Advisory Board meeting.

**MOTION:** Sarah Hicks made the motion to accept the minutes from the February 2, 2021 Board meeting. The motion was seconded by Amanda Drinkwater and carried unanimously.

**Review and Approve Artist Call for  
Decorative Crosswalk Project**

**(Agenda Item 3)**

Denise Helbing shared the draft of the artist call for the Decorative Crosswalk Project. Because of the composition of the crosswalks, use of the thromboplastic material is no longer an option. Therefore, the crosswalks will be painted with an appropriate paint, and the life span is not expected to be more than three years. Limiting the span to three years will allow the city to move the crosswalks around to various locations. Artists will be informed in the contract that the work will be eventually destroyed.

One suggested area for a crosswalk at Purnell and Mill Streets may have to be rethought because of possible changes to the layout of the intersection. One option is to wait until the intersection is completed before attempting the crosswalk, while the other is to have artists create ideas in panels, with the understanding that one panel may be left off if there isn't room in the finished intersection. The board also discussed the requirements for a painted crosswalk, as well as other intersections where decorative crosswalks might be possible.

**MOTION:** Sarah Hicks made a motion to accept the artist call as written, but with the removal of the Mill and Purnell Street location at this time. Gene Smith seconded the motion, which carried unanimously.

**New Project Announcement: Donated Funds  
for LHS Themed Wrapped Utility Box at  
Valley and Main – Review Drafted Call,  
Appoint Arts Board Representative to  
Participate in Selection Committee**

**(Agenda Item 4)**

One of the assistant police chiefs, Todd Taylor, contacted the city to make a donation for a wrapped utility box project. This project concerns the box on the corner of Valley Parkway and Main Street across from Lewisville High School, and would be designed by a Lewisville High School cluster student. Denise asked for the board's input and requested a volunteer to serve on the panel.

**MOTION:** Sarah Hicks made the motion to appoint Eric Bowman to the Lewisville High School Utility Box Project. The motion was seconded by Gene Smith and carried unanimously.

Commented [CK1]:

**MOTION:** Amanda Drinkwater moved that the announcement of the winner of the crosswalk design contest be changed from April 9<sup>th</sup> to April 16<sup>th</sup>. The motion was seconded by Gene Smith and passed unanimously.

**Select Additional Meeting Date(s) for Public Art  
Project Artist and Design Review**

**(Agenda Item 5)**

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Discussion took place regarding the availability of board members for additional meetings.

**MOTION:** Nicole Franczvai made a motion to change the date of the next board meeting from April 6<sup>th</sup> to April 12<sup>th</sup>. The motion was seconded by Sarah Hicks and passed unanimously.

**Staff Report – Programming, Returned Support Grant  
Funds, Re-Opening Artist Microgrants, Public Art,  
Other Updates**

**(Agenda Item 6)**

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Arts Center Manager Denise Helbing presented the Staff Report (see attached).

**Adjournment**

**(Agenda Item 7)**

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**MOTION:** Amanda Drinkwater made a motion to adjourn, which was seconded by Mary Hampton. The meeting was adjourned at 6:49 p.m.

**APPROVED:**

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Traci Gardner-Petteway, Chairman

**PREPARED BY:**

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Konni Cooper  
Administrative Assistant  
MCL Grand  
City of Lewisville

March

**Staff Report - Programming, Returned Support Grant  
Funds, Re-Opening Artist Microgrants, Public Art, Other  
Updates**

**(Agenda Item 6)**

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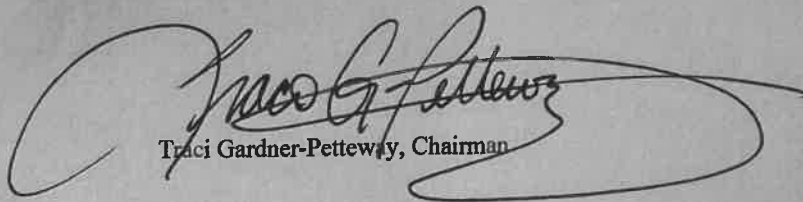
Arts Center Manager Denise Helbing presented the Staff Report (see attached).

**Adjournment (Agenda Item 7)**

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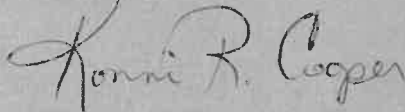
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**APPROVED:**



Traci Gardner-Petteway, Chairman

**PREPARED BY:**



Konni Cooper  
Administrative Assistant  
MCL Grand  
City of Lewisville